



Women's Health College Annual General Meeting

Saturday 16th May 2026 1230

Meeting commenced 1230	Minute Taker: Sarah Marshall	
Present:	Committee: Jill Lamb, Jackie Gartell, Sandy Hamilton, Sarah Marshall, Josie Lambert, Sandy Hamilton, Georgina Barber, Julia Anderson Members:	Apologies: Vanessa May, Beverly Henderson, Nadine Riwai

AGM Sign In

Name	Company
Marlene Tonico	Northshore Women's Specialist Centre
Samantha Lodge	Waikato hospital
Arnela Crates	Waikato hospital
Lucy Smith	Waikato hospital
Lucia Newell	Christchurch Women's Hospital
Rebecca Malin	Sexual Wellbeing Aotearoa Bleheria
Georgia Bame	Women's Union Wellington Hospital
Rebecca Bell	University of Otago Ctr-Ed
Jodie Lambert	Waikato Hospital
Rebbie Bear	Amstean Capital Coast Wellington
Denise Brad	Capital Coast Wairarapa Hospital
Georgia Killen	Southern DHB TMO (Amnity NZ)
Claire Paterson	Brooklyn Central Health
Jacqui Gastell	Wellington Hosp Capital, Coast + Hutt Valley
Annika Grant	Wairarapa Hospital
Kate Hubert	Oxford Women's Health
Carolyn Kelling	Waterfield Spec. Centre
Mary Martin	Waikato Specialist Centre
Bridget Rillstone	Sexual Wellbeing Aotearoa
Ashleigh Pearson	Sexual wellbeing Aotearoa
Katie Moore	Hutt Hospital
Linda Tully	Fertility Associates
Belinda van Essen	WWF.
Joanna Mulrooney	Whakatane / NCS
Susan Roe	New Zealand Female Genital Med Service
Sara Behreave	"
Rebbie Jensen	Southern Health
Liz Bilton	MFM Auckland Te Whata Ora
Nana Lord	HNZ Capital Coast
Amber Frith	Crest Hospital, Palmerston North
Angela Sawncroft	Capital, Coast + Hutt Valley
Michelle Cotton	Cap Coast - HV

	Rebecca Cornish Sally Ann Gunt Natascha Jelber Kylie Kozanof SAMANTHA PICKSTONE Michaela Buhrs HEATHER SYMS Pathmini Murugesan Laura Thomas Alien Danneisen Karen Qiao Michelle Matthews Janette Mitchell Anech Davies Meg Crowley Kathleen Brady Lisa O'Sullivan Catherine Todd MARIA GLORIA Anna Marie Jamin Abigail Bluett Elizabeth Cobby WHITE Dawn Elliott Rachael Berry Lucy Keeble CCDHB CCDHB HValley NDHB - NORTH SHORE WDHB - NORTH SHORE Waikato - Primary Care CDHB - CHCH CCDHB NZNO Te Hiku Hauora / Iwi Provider SNA Manukau CDHB - CHCH Women's Capital Fertility Assoc crates Te Hiku Hauora Christchurch CDHB - Christchurch Women's CDHB - CWH CDHB - CWH CDHB - CWH CDHB - CWH WDHB - North Shore Hospital CCDHB ADHB - GLCC ADHB - GLCC Midcentral	
AGENDA ITEMS	Discussion	Action & Responsibility
Previous Minutes	2025 AGM minutes – Sent to all members for review Nil issues or concerns raised from previous minutes - Should the National committee have a Honorarium / Kōha for attending meetings if unpaid by their employer or	

	<i>self-employed?</i> AGM agenda – speak to last years discussion re this and committee have had further discussion and decision not to proceed with this. Moved as correct: Denise Braid Seconded: Lucy Keedle	
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Chairpersons report	Online for viewing on College page: Thank you for the opportunity to present my final Chair's Report to the 2026 NZNO annual report. The Women's Health College is continuing to grow. Our Facebook page has been invaluable for our recruitment of new members. Recruitment of College and NZNO members has been a focus for our work over the last year. We planned and had the privilege of meeting with the College of Primary Health Nurses in March this year to discuss areas where we could work together. We will continue this liaison to collaborate on likeminded issues and support advocacy in action where appropriate. This year the committee wrote to the Minister of Health highlighting barriers for women accessing timely gynaecological, Primary and Cervical Screening Care. We have received a response from the HNZ Chief Nurse. While there was some recognition as to the issues we raised, we have requested a meeting with the Minister and Chief Nurse to further ensure this issue is well understood for future service and workforce planning. The College has continued to work to advance clinical skills and improve access to nursing services and the care for patients. As a specialty workforce and access to care initiative the College is working with tertiary providers and the Chief Nurse to re-establish ongoing hysteroscopy	
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	training. This is an important step in supporting earlier detection and management of our fast-growing gynaecological cancer burden. To gauge interest in this education pathway we have completed a survey of College members and have a planned meeting in June to progress this mahi. We have also written to the Chief Nurse requesting Health NZ support to pay for this training and establish positions within Te Whatu Ora upon completion. Four of our committee members, including myself, attended the NZNO Induction Days and College and Section Days in February and March. These days were both inspiring and informative. The forum highlighted the importance of leadership capability and advocacy, and it was valuable to see EREL being used to support wider member participation. Three of our committee members are standing down, and I would like to acknowledge them for their contribution and commitment. At the same time, I warmly welcome three new members to the committee and wish them all the very best in their roles. It has been a privilege to work alongside such a dedicated group of nurses and midwives. The mahi of this College is vital in supporting professional nursing practice and leading high-quality care for our patients. I would also like to acknowledge Julia Anderson, our Professional Nurse Advisor, who has been instrumental in supporting me in my	
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	role as Chair, and in supporting our committee as we have undertaken a range of projects. Maranga Mai! Rise Up! Jill Lamb Nurse Practitioner	
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Treasurers report	Report on the college website for all to view. The CS Women's Health College, NZNO maintained a stable financial position throughout the 2025/26 year, concluding with a modest surplus while continuing to deliver high-quality conference, education, and committee activities. This report summarises the key income streams, expenditure patterns, and factors influencing financial performance over the past year. Overall income for the 2025/26 financial year was \$73,308. Total expenses of \$71,327 resulted in a net surplus of \$1,981. This compares with a surplus of \$20,042 in the 2024/25 financial year. Conference registrations and sponsorship income for 2025/26 totalled \$60,909, while conference expenses (including sponsored registrations) totalled \$47,146, resulting in a net conference surplus of \$13,763. This compares with a surplus of \$17,488 in 2024/25. Please note that the 2024 conference in Queenstown was particularly well attended, and venue discounts were applied due to several factors. This contributed to a higher surplus income for the year and as a result the college has been able to invest \$20,000 in a term deposit. Education grants available income for 2025/26 was \$7,000. Expenditure for the year was also \$7,000, resulting in a balanced budget for this activity. This contrasts with a net deficit of \$3,312 in 2024/25, which reflected delayed payment of education grants from the 2023/24 year due to late receipt of individual invoices. Committee meetings and administration income totalled \$11,732, with an expenditure of \$16,997, resulting in a net deficit of \$5,265. This compares with a deficit of \$1,156 in 2024/25. Most of the committee expenditure relates to flights and accommodation for twice-yearly face-to-face meetings in Wellington. The increased deficit this year is	
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	largely due to an accounting change for allocation of expenses: accommodation costs for the conference committee, previously included within conference expenditure, are now allocated to committee meetings and administration. The 2025/26 financial year reflects a stable financial position for the CS Women's Health College. As of 31 March 2026, the College held \$84,589.73 in cash at the bank, including \$20,000 in term deposits.	
NZNO Update by PNA	Julia brought to college a question regarding professional side of the NZNO organisation. Input from college: “what does professional success look like to you” “what does NZNO need to do to achieve this” Helpful reminder that Colleges /conferences are part of professional sector of NZNO. Report shared on website 2/52 looking at work over last 12months from professional side. College and section work, medio-legal work- student survey , pay equity– can read more in depth online	

Membership report	Report by membership committee member Sandy Hamilton. We currently have approximately 700 members in our College. This represents an increase of around 50 members over the past year. Our Facebook page currently has 203 members. To help keep the community safe, we aim to keep the group limited to College members. Please encourage your colleagues who belong to the College to join the Facebook group. We want to as always grow our membership so it reflects everyone working in women’s health across Aotearoa New Zealand, including diversity in age and ethnicity, and representation from all regions. In particular, we want to encourage more nurses and midwives aged 20–30 to join, increase membership among Māori and Pacific nurses and midwives , and strengthen representation from some of the smaller regions of New Zealand. Thank you for your continued support—we wouldn’t be a College without you.	
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Committee Membership	Farewell to and presentation of leaving gift to retiring members: Thank you for your service to the committee: • Jill Lamb – Chair • Sandy Hamilton • Jackie Gartell New Committee Member - standing up / introduction • Formally welcome Vanessa May – Auckland • Claire Patterson – Wellington • Georgia Killen – Dunedin • Lucia Newell - Christchurch Sarah Marshall appointed and moving into the Chair role. Josie Lambert has been appointed into the secretary role on the WHC. She will now be a signatory. The treasurer role remains unfilled and will vote and report back on this next AGM.	

GENERAL BUSINESS	Awards: Paper presentation: \$500 Best Paper Rebecca Bell \$250 Best First Time Presenter Michaela Buhrs Poster prize: \$250 Best Poster Heather Carol Symes	Action & Responsibility
Correspondence inward/outward	Nil	
REMITTS	Nil,	
New Business from floor	Discussion	

	1. Question around geographic limits in committee. Answer no specific/hard and fast rule although in TOR that it is considered but not a rule. We try and balance a North Island/South Island split and seem to do this well. Everyone agreed happy with this. 2. Discussion around idea to fund some scholarships for cervical screening training as MOH have not provided this. There has been some reassurance that it will return but remains “on hold” To consider: - Do PHOs offer funding? Some do and some don't? - Would need strict inclusion and exclusion criteria - Would need a vote from membership as to Yay or Nay - Michelle – problem is is that we shouldn't have to fund this – should be employers - Rebuttal – good for some political pressure that we are having to - Need to prioritise vulnerable populations, geographically and ethnicity, smaller centres, Maori and Pacifica nurses - ?Reach out to Maori womens welfare league	
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	- ?Reach out to Mary Anne Clueard at NCSP to put us in touch re re-establishing the Te Whatu Ora contract 3. Raised if we can increase education fund. Reply was that we already increased from 5000 to 7000 2 years ago but can look at this once again once we have all finances in check post conference and report back.	
2026 Conference and AGM	Date: 14 th -15 th May Location: Christchurch	
Next Meeting	AGM May 2027	
Meeting closed	Sat 16 th May 130	
Chairpersons signature:		25 6 26